



REPORT TO: OVERVIEW AND SCRUTINY COMMITTEE (SCRUTINY)

DATE: 16 FEBRUARY 2017

REPORT OF THE: FRONT LINE SERVICE DELIVERY LEAD
BECKIE BENNETT

TITLE OF REPORT: SCRUTINY REVIEWS - PROGRESS REPORT AND
IDENTIFICATION OF TOPIC FOR FUTURE REVIEW

WARDS AFFECTED: ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To provide an update on progress with implementing the recommendations agreed resulting from previous scrutiny reviews and to agree the terms of reference for the next review.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that Members:
- (i) note the progress report for previous scrutiny review recommendations and
 - (ii) agree the terms of reference for the next scrutiny review

3.0 REASON FOR RECOMMENDATIONS

- 3.1 To keep the Members of the Scrutiny Committee apprised of the progress with implementing recommendations made following previous reviews (Summary table attached at Annex A) and to plan the future work of the Scrutiny Committee.
- 3.2 To action the referral from Council on 8 December 2016 to review the times of meetings and agree the terms of reference (draft attached at Annex B).

4.0 SIGNIFICANT RISKS

- 4.1 No significant risks have been identified

5.0 POLICY CONTEXT AND CONSULTATION

- 5.1 Scrutiny reviews link into corporate aim 5 (to transform the Council), strategic objective 8 (to know our communities and meet their needs) and 9 (to develop the leadership, capacity and capability to deliver future improvements).

REPORT

6.0 REPORT DETAILS

- 6.1 The table attached at Annex A details the recommendations agreed following previous scrutiny reviews.
- 6.2 Following the meeting of Council on 8 December 2016 , the Scrutiny Committee has had the matter of the time of meetings referred to it for review. This will therefore be the topic of the next review and a draft Terms of Reference is attached at Annex B for consideration and agreement. Other suggestions for future review areas will be brought back to a later meeting when this review is completed.

7.0 IMPLICATIONS

- 7.1 The following implications have been identified:
- a) Financial
None
 - b) Legal
None
 - c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)
None

8.0 NEXT STEPS

- 8.1 The Scrutiny Committee need to set a meeting time for a task group to undertake the review as defined in the Terms of Reference, as to be agreed by the Committee.

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Background Papers:

Links to final reports have been included in the table attached at Annex A